
(Date)

MEMORANDUM

From: _____
(Rank/Rate) (Name) (Unit)

To: Personnel Support Division, NAS JRB New Orleans

Subj: REQUEST FOR COPY OF PAGE 2

1. In order to execute upcoming orders, please forward a copy of my page 2. The following personal data applies:

(Name)

(Rank/Rate)

(SSN)

Please forward to:

() address for home of record

() fax to: _____

() mail to: _____
(Street)

(City) (State)(Zip)

2. Please contact me at (____) ____-____ if additional information is required.

R,